



## 2010-2011 Registration Information and Transfer Guidelines

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### REGISTRATION

**New Student Registration** – will be held August 9-20, 2010 from 8 to 11 a.m. and 1 to 3 p.m. at each campus. Parents should review the attendance zone maps to determine their assigned campus prior to registering via the district website or at campuses.

**Our district-wide Kindergarten Registration** for all incoming Kindergartners will be held May 10-21, 2010 at each elementary campus.

Please bring the following to register your child:

- original copy of birth certificate,
- immunization records,
- social security card,
- report cards/transcripts (if available);
- proof of residency (current water, gas, or electricity bill), and
- driver's license.

### TRANSFERS

Per Board Policy FDB (LOCAL), all students are expected to attend the campus as designated by the attendance zones and approved by the School Board. The district Web site provides school zone maps and a school finder guide.

**There is no need to stand in line to request a transfer to any school.**

#### **Priority in Processing Transfer Requests**

Eligible priority requests (PEG and Special Education reasons) will be processed first and granted on a space available basis. All other requests for the fall semester will be processed on a space available basis immediately after the processing of priority requests.

**Schools Not Accepting Transfers Due to Space Availability:** Ruby Young Elementary

**Overflow Students** – All students who attended an overflow campus in 2009-10 due to high enrollment at the home campus are expected to return back to their home campus as designated by the attendance zones.

**Current Transfers** – As approved by our School Board, all students currently on a district approved transfer will be allowed to continue at their campus until the last grade is completed. However, parents are required to complete another Transfer Request Form for each year. Transfer Request Forms can be picked up at the Belt Line Center (200 E. Belt Line Rd.) beginning Monday, May 3, 2010 and are due Friday, May 14, 2010 by 3:30 p.m.

**New Transfer Requests** – Approval of transfers will be limited to extenuating documented cases or students at Unacceptable or PEG campuses as identified by the Texas Education Agency. Transfer Request Forms can be picked up at the Belt Line Center (200 E. Belt Line Rd.) beginning Monday, May 3, 2010 and are due Friday, May 14, 2010 by 3:30 p.m.

**Unacceptable Campus / Public Education Grant (PEG) identified campuses** – Any student attending a campus with a rating of Unacceptable as identified by the Texas Education Agency or a Public Education Grant campus, will be allowed to request a transfer. Transfers will be granted on a space available basis. Transfer Request Forms can be picked up at the Belt Line Center (200 E. Belt Line Rd.) beginning Monday, May 3, 2010 and are due Friday, May 14, 2010 by 3:30 p.m.

*Please note that we currently have three campuses rated Unacceptable/PEG because of previous performances that fell below the criteria.*

- *The Meadows Elementary (per science TAKS scores 2007, 2008)*
- *DeSoto Freshman Campus (per AU 2008)*
- *DeSoto High School (per AU 2008)*

*Students at The Meadows may request a transfer to another elementary campus, however transfers are only granted on a space available basis. There is not an intra-district alternative for DeSoto Freshman Campus or DeSoto High School.*

*Remember that based on 2008-2009 scores, currently all campuses are rated Academically Acceptable or higher and all meet or exceed state standards.*

### **General Transfer Information**

*Approval/Denial Process:*

Initial processing of requests will be completed in early August 2010 and letters will be mailed to the parents. There is no appeal for denied requests.

*Transfer Revocation:*

Parents and students must assume responsibility for satisfactory academic progress, attendance, discipline, parental engagement, space availability, and cooperation with the school staff while at the transfer school. The transfer may be revoked by the principal if the responsibilities stated above are not met. If a transfer is revoked, a student may not at anytime request a transfer back to the same school.

*Transportation:*

Transportation is not provided to students on a transfer except those students in Special Education programs.